

QBLAI Volunteering Onboarding Checklist



Welcome, congratulations and thanks for being a QBLAI Volunteer. You've joined a large group of very special people who contribute their time, energy, and knowledge to Blue Light programs all over Queensland.

QBLAI acknowledge that our volunteers play a vital role in our ability to provide the children of Queensland with safe, supervised alcohol and drug free programs and activities.

Whatever your reason for volunteering, your efforts will have a direct impact on the youth of your community – and for that, we thank you.

The following checklist must be completed prior to your commencement with Queensland Blue Light Association Incorporation.

Volunteer Name:	
Commencement date:	Mark as Done
Login details for QBLAI Website Portal <i>(Your coordinator to provide this to you)</i>	
Complete the Volunteer Application form & submit to State Office. <i>(Available on the QBLAI website portal).</i>	
Current Working with Children Card / Blue Card - linked to QBLAI. <i>NOTE: volunteers can NOT commence activities until this step is completed</i>	
QBLAI Introduction to Child Protection – Online Training completed. <i>(Available on the QBLAI website portal).</i>	
Read the QBLAI Policies & Procedures through website portal. <i>(Available on the QBLAI website portal).</i>	
Supplied with position description for your role. <i>(Your coordinator to provide this to you)</i>	
Read the Volunteer handbook filed out with Branch contact details. <i>(Available on the QBLAI website portal).</i>	
Read the QBLAI Code of Conduct <i>(Available on the QBLAI website portal)</i>	
Read the QBLAI CYRMS Handling Disclosures and Suspicions of Harm Policy supplied. <i>(Available on the QBLAI website portal).</i>	