BL8 - BRANCH ASSET REGISTER

Branch: _____ **Date:** _____

Asset No.	Description (Including Serial No.)	Purchase Date	Original Cost	Closing Written Down Value

THIS FORM SHOULD LIST ALL CURRENT ASSETS OWNED BY THE BRANCH

IT WILL ALLOW YOU TO CLAIM DEPRECIATION ON YOUR BRANCH ASSETS

IT SHOULD BE FORWARDED TO STATE OFFICE WITH YOUR ANNUAL AUDIT REPORT

A COPY SHOULD BE RETAINED AT THE BRANCH

****NOTE: TRAILERS & EQUIPMENT SUPPLIED VIA GRANTS ARE STATE OFFICE ASSETS, AND SHOULD NOT BE COUNTED AS A BRANCH ASSET****